

The Management is informed that as per G.O.Ms.No.1 Education dated: 01-01-2012, the fee collection from the students shall be allocated as to meet the following requirements: -

- a) 50% of the fees collected shall be earmarked towards payment of salaries to the staff.
  - b) 15% of fees collected shall be utilized for the maintenance of the institutions towards expenditure involving the building rent, electricity and water charges, stationery office payments to be made to menial and auditors, purchase of Library books, Lab Equipment and Chemicals and expenditure involving the upkeep of the institution etc.
  - c) 15% of fees collected shall be earmarked for the developmental activities of the institution.
  - d) 15% of the fees collected shall be earmarked as management's contribution towards staff benefits like gratuity, teachers provident fund, Group Insurance scheme etc.
  - e) 5% of the fees collected shall be earmarked as personal income to the Management.
08. Library should be enriched with at least 1000 books.
09. E.W.F. Scheme should be implemented to all the staff members.
10. That the list of Governing body shall be furnished to the DEO every year.
11. That the pay structure/Fee structure fixed by the governing body shall be got approved by the DEO every year. The fire certificate should be renewed when it expired and submit to this office.
12. That all the conditions prescribed in the G.O. and other orders which are not specified in this order shall be complied with.
13. That the School shall not be closed without giving notice both to the parents/ DEO and competent authority at least 6 months before.
14. That the school shall be closed for permitted to be closed only from the date on which summer vacation is declared.
15. That the society shall submit proposals for Renewal of Recognition sufficiently in advance i.e., at least 6 months prior to the date of expiry of the order. However by the end of April every year, the Educational agency shall file an affidavit to the effect that there is no deviation or violation of norms/rules prescribed by the Government from time to time.

The receipt of the proceedings should be acknowledged.

**Ch.RAMANAKUMAR**  
Regional Joint Director of School  
Education, Kadapa.

To  
The District Educational Officer, YSR District, Kadapa.  
The Correspondent, MONTFORT EM High School, Near RIMS, Kadapa  
Copy to the Deputy Educational Officer, Kadapa.  
Copy to Stock File.

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SUPERINTENDENT. 5/14

**MONTFORT SCHOOL**  
CBSE Affiliation No. 130372  
Mamillapalli (Po.) Y.M.Palli (So.)  
Mamillapalli - 516 004, Y.S.R. (Dist.)

PRINCIPAL & CORRESPONDENT  
MONTFORT SCHOOL  
CBSE Affiliat on No. 130372  
Mamillapalli (Po.), Y.M.Palli (So.)  
KADAPA - 516 004. Y.S.R. (Dist.)